

# MAYOR & COUNCIL AGENDA COVER SHEET

**MEETING DATE:**

February 5, 2007

**CALL TO PODIUM:**

**Fred Felton, Assistant City Manager**

**RESPONSIBLE STAFF:**

**Fred Felton, Assistant City Manager**

**AGENDA ITEM:**

(please check one)

|                                     |                              |
|-------------------------------------|------------------------------|
| <input type="checkbox"/>            | Presentation                 |
| <input type="checkbox"/>            | Proclamation/Certificate     |
| <input type="checkbox"/>            | Appointment                  |
| <input type="checkbox"/>            | Public Hearing               |
| <input type="checkbox"/>            | Historic District            |
| <input type="checkbox"/>            | Consent Item                 |
| <input type="checkbox"/>            | Ordinance                    |
| <input checked="" type="checkbox"/> | Resolution                   |
| <input type="checkbox"/>            | Policy Discussion            |
| <input type="checkbox"/>            | Work Session Discussion Item |
| <input type="checkbox"/>            | Other:                       |

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda item is a public hearing)

|                   |  |
|-------------------|--|
| Introduced        |  |
| Advertised        |  |
|                   |  |
|                   |  |
|                   |  |
|                   |  |
|                   |  |
| Hearing Date      |  |
| Record Held Open  |  |
| Policy Discussion |  |

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| <p><b>TITLE:</b></p> <p>Resolution of the Mayor and City Council Awarding A Matching Grant to Washingtonian Towns Homeowners Association (\$3,750)</p> |
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|---|
| <p><b>SUPPORTING BACKGROUND:</b></p> <p>As you are aware, the Mayor and City Council has approved a Neighborhood Matching Grant Program to provide an incentive for HOA's, COA's, and other community groups to improve the appearance or safety of their neighborhoods as well as use for community events, and professional consultants.</p> <p>At this point, staff is recommending that a grant be awarded to Washingtonian Towns Homeowners Association. Washingtonian Towns Homeowners Association would like to use their grant funds to improve upon the existing landscape buffer. These improvements would help to create a uniform and aesthetically pleasing buffer between their community and Muddy Branch Road. I have enclosed a copy of the original grant application for your review.</p> <p>If the Council approves this grant, the communities will receive a letter awarding the grant and authorizing them to proceed with the project. No City funds will be released until receipts are submitted and the work has been inspected.</p> |
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| <p><b>DESIRED OUTCOME:</b></p> <p><b>Vote on Resolution.</b></p> |
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**Resolution Request Form**

REQUEST FORM FOR RESOLUTIONS PERTAINING  
TO EXPENDITURES FROM THE CITY BUDGET  
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

**(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)**

Requested by: Frederick J. Felton Date of City Council Meeting: February 5, 2007

**AUTHORIZING**

Purchase \_\_\_\_\_ Award Contract \_\_\_\_\_ Transfer Funds X Negotiate/  
Execute a Contract \_\_\_\_\_

**BID INFORMATION:**

Advertisement Date N/A  
Newspaper(s) N/A  
Bids Opened/Tabulated (date) N/A

**DESCRIPTION OF ITEM(S):**

**CONTRACTED/PURCHASE FROM:**

Washingtoniand Towns (\$3,750)  
c/o Abaris Realty, Inc.  
12009 Nebel Street  
Rockville, MD 20852

**CONTRACT/PURCHASE AMOUNT:**

**\$3,750.00**

Check One: In the Amount of \_\_\_\_\_ Not to Exceed X

**FUNDS TO BE EXPENDED FROM:** Operating Budget \_\_\_ Capital Improvements Budget X

Account Number: CIP 99-6 (#087)  
(For Finance Department use only; not to be included in the  
Resolution)

**VERIFICATION OF AVAILABILITY OF FUNDS**

Available \_\_\_\_\_ Not available \_\_\_\_\_

\_\_\_\_\_  
Finance Dept.

\_\_\_\_\_  
Date

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE MAYOR AND CITY COUNCIL  
AWARDING A MATCHING GRANT TO WASHINGTONIAN TOWNS  
HOMEOWNERS ASSOCIATION

WHEREAS, the Mayor and City Council has approved a Neighborhood Matching Grant Program to provide an incentive for neighborhood organizations to improve their communities; and

WHEREAS, funds for this program are available from the CIP Account 99-6 (087); and

WHEREAS, the Mayor and City Council have determined that the project outlined is worthwhile and in the public interest:

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council that the City Manager is authorized to award the following grants upon determining that the project is completed as proposed, in the total amount of Three Thousand Seven Hundred Fifty Dollars (\$3,750); said funds to be expended from the Capital Improvements Budget as follows:

| <u>Community</u>    | <u>Projects</u> | <u>Amount of Grant</u> |
|---------------------|-----------------|------------------------|
| Washingtonian Towns | landscaping     | \$3,750                |

AND BE IT FURTHER RESOLVED that the City Manager be and hereby is authorized to waive fees for any City permit required for the project outlined above.

ADOPTED by the City Council of Gaithersburg this 5<sup>th</sup> day of February, 2007.

\_\_\_\_\_  
SIDNEY A. KATZ, MAYOR and  
President of the Council

THIS IS TO CERTIFY that the foregoing Resolution was adopted by the City Council in a public meeting assembled on the 5<sup>th</sup> day of February, 2007.

\_\_\_\_\_  
David B. Humpton, City Manager